

Rotterdam, 28 February 2018

Dear Barge Operator,

As we have informed you earlier the refurbishment of the AGV area will start on March 8<sup>th</sup> 2018. Additional to the planned landside ITT other initiatives are necessary to ensure smooth operations. During the first phase of the refurbishment, the south side of the ECT Delta terminal will be split into two sections. This means that working procedures will change as operators are requested to make it possible – based on the actual situation – to decide to load and discharge at the allocated section of the terminal.

We will be using the following procedures:

- when registering a barge, you will need to distinguish between the DDE and the DDW for containers that are to be unloaded and loaded. A separate notification must be submitted in Portbase. To this end, ECT will:
  - o use a weekly schedule to offer insight into which terminal section deepsea vessels will be handled at;
  - o adapt the regular website applications in the short-term to show which deepsea ships will be handled at which terminal section(s);
  - o Perform another check after the unloading/loading information has been submitted. If the reported data is not correct, a (different) split of the call can still take place;
- on board, you need to stow the containers that are to be discharged in such a way that split handling is possible;
- when loading, you need to take into account the possibility of a split call;
- the loading and unloading information must be submitted no later than 12 hours before the ETA (instead of the current 8 hours). This gives us more time to organise possible (limited) ITT streams to and from the terminal sections, HH and DBF. To achieve this, it is necessary to submit the COPINO 9 because we are not able to use the data from a COPINO 13 for starting ITT;
- after CUT-OFF, the rules for adding to and removing containers from the booking will be strictly enforced to prevent unnecessary ITT trips.

We kindly request your cooperation for the above mentioned working procedures in order to limit the inconvenience during the refurbishment period as much as possible.

Kind Regards,

Jeffrey Scheurwater  
Operations Manager